

MANSFIELD DOWNTOWN PARTNERSHIP
ADVERTISING AND PROMOTION COMMITTEE

Festival Subcommittee

Monday, August 31, 2015

Mansfield Downtown Partnership office
23 Royce Circle
(860) 429-2740

5:00 PM

AGENDA

1. Call to order
2. Public Comment
3. Approve Minutes from August 17, 2015 (attached)
4. Update on Poster Distribution
5. Updates from subcommittee members
 - Activities – Kathleen
 - Food – Janine
 - Music/Entertainment – Kathleen
 - Parade – Rick and Millie
 - Sponsors – Cynthia
6. Review Site Plan and Booth Assignments (handout)
7. Review Master Schedule and Schedule of Events (attached)
8. Review Supplies List (attached)
9. Discuss new activities, attractions, and other suggestions
10. Adjourn

Next meeting: **Tuesday, September 8**

Remaining meeting: Monday, September 14